

## 50/50 Committee

### **1) General duties for all standing committees:**

See "General Duties for All Standing Committees" document on Gems website.

### **2) 50/50 Committee job description:**

- a) The 50/50 Committee chair will be selected by the **October** meeting for the following calendar year.
- b) The committee should be available at each meeting to sell 50/50 tickets and distribute winnings.
  - i) Count the money to determine the total amount of sales.
  - ii) Draw ticket to determine winner.
  - iii) Give half of the money to the winner; give the remaining half to the treasurer, along with an Income/Expense form, to be deposited in the general fund.
- c) It has been recommended to discontinue giving out candy.
- d) When winner is announced please say the name out loud and make sure the Recording Secretary hears the name. If you don't know the person, ask them to say their name and then ask the Recording Secretary if she heard it.
- e) Submit article to the newsletter editor each month with name of winner & amount won.
- f) Money must be placed in an envelope for the winner and the treasurer.

Reviewed/Revised: November 2016